



**OFFICE OF THE STATE FIRE MARSHAL**  
 University of California Santa Cruz  
 Designated Campus Fire Marshal Program  
 Fire Safety and Prevention  
 1156 High Street, Santa Cruz CA 95064



**FIRE PREVENTION PROGRAM MANAGER ACKNOWLEDGEMENT FORM**

Every construction, alteration, or demolition project requiring a Construction Safety Permit will require a Fire Prevention Program Manager (FPPM) to oversee the NFPA 241 Plan. Any project that has an existing standpipe or will be installing one must email this completed form with the NFPA 241 Plan to [firesafety@ucsc.edu](mailto:firesafety@ucsc.edu). This form shall be completed by the FPPM appointed by the owner to oversee the NFPA 241 Plan and signed by the licensed builder associated with the UC Santa Cruz building permit at the listed location:

APPLICANT	
Applicant Name:	Applicant Email:
Applicant Department:	Applicant Cell Phone:
BUILDING INFORMATION	
Project Number:	
Building Name:	
Building Address:	
Specify location of the project within the property, as applicable (i.e. floor #):	
Project Description:	
ASSIGNMENT OF OWNERS / FIRE PREVENTION PROGRAM PERSONNEL	
Property Owner/Authorized Representative (PO/AR) Name:	
PO/AR Email::	PO/AR Cell Phone:
Fire Prevention Program Manager (FPPM) Name:	
FPPM Email:	FPPM Cell Phone:
Alternative Fire Prevention Program Manager (FPPM) Name:	
Alternative FPPM Email:	Alternative FPPM Cell Phone:
ACKNOWLEDGEMENT	
<p>By signing this acknowledgement form, I am confirming that my project understands the application of NFPA 241 to this project. To assist in regular compliance, we employ a FPPM that is dedicated to this project. I understand that failure to have the FPPM (or their designated alternate) present on the construction site to enforce NFPA 241 compliance could result in a stop work order. The FPPM and myself have reviewed the NFPA 241 Plan for the above address with the author of the plan. I attest to the fact that the project FPPM (and any alternate(s)) have completed the online NFPA Fire Prevention Program Manager course. If the FPPM is not present on site, an alternate will assume all duties and responsibilities. I understand that failure to have an FPPM present on the construction site to enforce NFPA 241 compliance could result in a stop work order.</p>	
Licensed Builder Name:	
Licensed Builder Email:	Licensed Builder Cell Phone: