Logging in to Inspect

Note: For best performance, please access Inspect from the most current version of Chrome, Firefox, Safari or Internet Explorer.

• Select the link in the notification email (if applicable).



OR

• Log in to https://ehs.ucop.edu/inspect using your credentials.

Reviewing Findings

• Select the Inspection Reports button on the homepage.



• Select the department name.

Lab Safety	
Blood Bank - 001-3	Aug 21, 2017
Contributed By: Jasmine Brewer	
Open Findings: 1	

• By default, only non-compliant items are displayed. To view all findings, select Show All.

Blood Bank (001-3)		
Lab Safety		
Managers Jasmine Brewer	Inspection Date Aug 21, 2017	Status Sent To RP
Inspection Contributors Jasmine Brewer	Report Sent Date Aug 21, 2017	
← Back to Reports		🗟 Print Report 🛛 🗮 Show All

Resolving Findings

Select the navigation dots for the finding.

Biological	s*
Biosafety ca	binet has not been certified within the last year if BSL2 or above. (Minor)
Comments:	Biosafety cabinet has expired. Not Resolved
Action Plan:	Certify biosafety cabinet within the next 30 days. Meanwhile, suspend use if the cabinet for all lab members.
Tags:	(Minor)
Inspector:	Jasmine Brewer
Due Date:	Sep 20, 2017
Resolution:	

For more information about Inspect, contact service@RiskandSafetySolutions.com

Resolving Findings (Cont.)

- Select desired action for the following options:
 - Mark as Resolved
 - Mark as In Progress
 - Mark as No Further Action
- Enter comments, add images and documents, tags, routing group(s), location and action plan (if applicable).

Comments:					
					1
Tracking #:					
work order #, s	ervice desk tick	et, etc			
Attachments:					
		Select file o	r		
		Drag/Drop file	here		
		(Max size 10MB	/File)		
			_		-

• Select Save.

Discussions

• For questions on an individual finding, select the navigation dots for the finding.

Biological	tiologicals*			
Biosafety ca	liosafety cabinet has not been certified within the last year if BSL2 or above. (Minor)			
Comments:	Biosafety cabinet has expired. Certify biosafety cabinet within the next 30 days. Meanwhile susnend use if the cabinet for all lab members.	Not Resolved		
Tags:	Minor			
Inspector:	Jasmine Brewer			
Due Date: Resolution:	Sep 20, 2017			

• Select Start a Discussion.



• Enter comments and select desired recipient(s).

Discussion Board	;
Start a Discussion	
Comments:	
Send Email To:	
Add Groups	•
Finding Inspector	
Managers	
Inspection Contributors	
Program Admins	

• Select Save.

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