

## **UNIVERSITY OF SANTA CRUZ: TRANSPORTING CHEMICALS SAFELY ON CAMPUS**

The Chemical Hygiene Committee (CHC) and the Office of Environmental Health and Safety (EH&S) have established the following guidelines as the minimum acceptable practice for transporting toxic, flammable, reactive, or corrosive chemicals on campus. If desired, individual departments may establish more stringent requirements for transportation of these materials within campus buildings.

These guidelines do not apply to radioactive materials or to chemicals packaged for house-hold use, or for off-campus purposes. For information on transporting radioactive materials, call the EH&S Radiation Safety Program at x9-3911.

### **Guidelines for Transporting Chemicals (including gas cylinders)**

- All chemicals must be transported within secondary containers capable of holding all materials in the event of a spill. Acceptable secondary containers include plastic bottle carriers with closed tops and handles or non-metal liquid-tight carts with lips on all four sides. Never transport incompatible chemicals in the same secondary containment. Use plastic tubs or separate bottle carriers to prevent incompatibles from mixing.
- Use freight elevators for moving chemicals between floors. If freight elevators are not available, use unoccupied passenger elevators. Stairs should be used only if elevators are not available.
- Wear appropriate Personal Protective Equipment (PPE). Minimum PPE includes safety glasses, lab coat or other appropriate lab attire, and closed toe shoes. Hazardous chemicals must be attended at all times while being transported.
- Individuals transporting chemicals must ensure containers are properly labeled and know what to do in the event of a release or spill. Material Safety Data Sheets (MSDSs) are a good source for this information.
- Transport compressed gas cylinders using special compressed gas cylinder handcarts (available from the stockroom). When transporting cylinders across asphalt, uneven terrain or between buildings, two people must be in attendance to prevent tipping and unanticipated jolting of the gas cart. Cylinders must be securely attached to the cart and valve protection caps must be in place.
- Materials that are unstable, explosive, or unusually hazardous due to size or toxicity should not be moved without first contacting EH&S, (e.g. outdated peroxide formers such as THF, dry Picric Acid, >20 gal containers of acutely hazardous materials).
- Transport on paved paths and sidewalks rather than streets or roads. Two people must be in attendance to prevent tipping cart as it is moved over uneven terrain and changes in elevation.
- If vehicles are to be used for transporting chemicals, transportation must be done in a UC owned vehicle and it must be driven by a UC employee. In addition, vehicles must travel only on UC-owned roads. Contact EH&S at x9-2553 if a chemical must be transported onto or off of campus.
- Avoid transporting chemicals in a passenger vehicle, but if you must, do not place chemicals in the passenger compartment. Place the containers in the trunk or cargo bed and ensure that they are properly packaged and firmly secured. Never leave chemicals unattended or stored in a vehicle.
- Transport cryogen's only in approved storage vessels (e.g. dewar flasks with pressure relief mechanisms). Use appropriate PPE including eye protection in the form of a face shield or goggles, heavy gloves, heavy apron, and closed-toe-shoes. Never transport in the passenger compartment of a vehicle due to the hazard from asphyxiation.