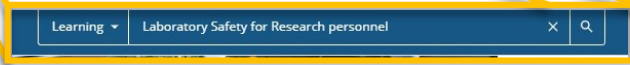
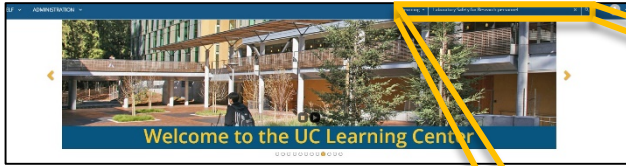


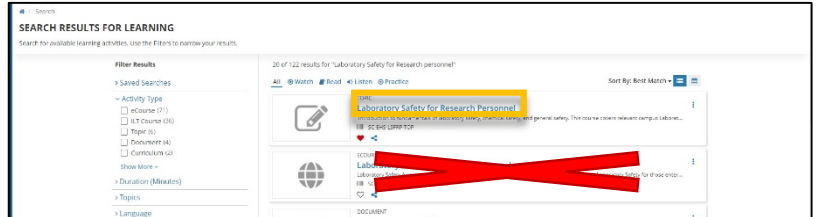
Learning Center Course Registration



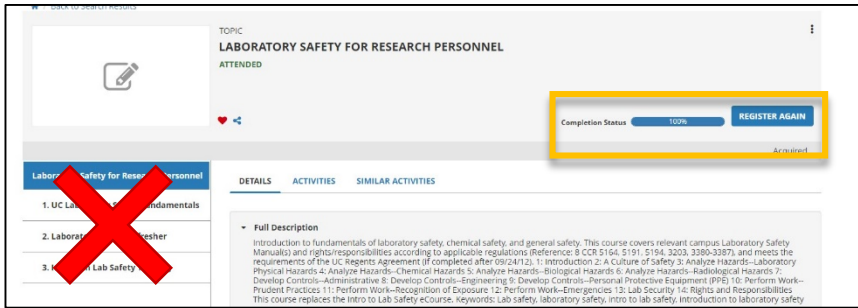
Step 1: Log onto the UC Learning Center and search for the training certification you need to complete or renew.



Step 2: Select the TOPIC for the training you wish to take.

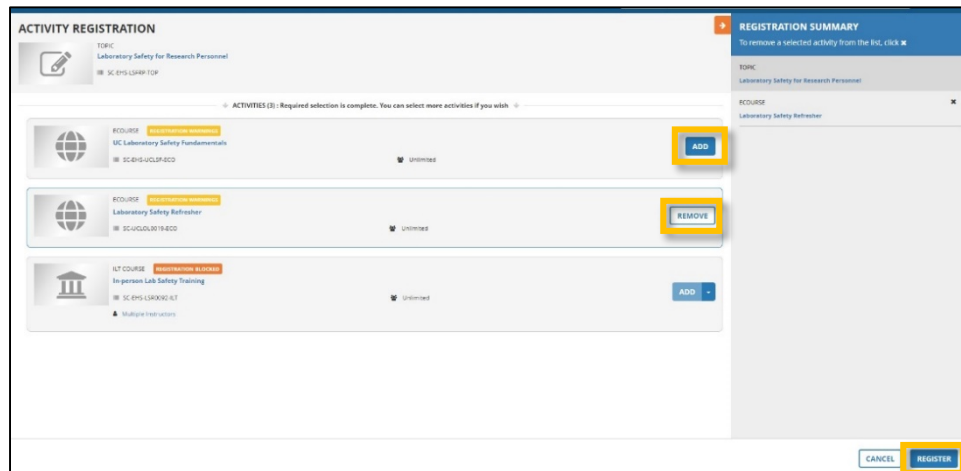


Step 3: Register for the training by clicking the 'Register' or 'Register Again' button. Do not click on the activity titles on the left side of the window. Even if the Completion Status bar shows 100% you will need to register again for an expired certification.

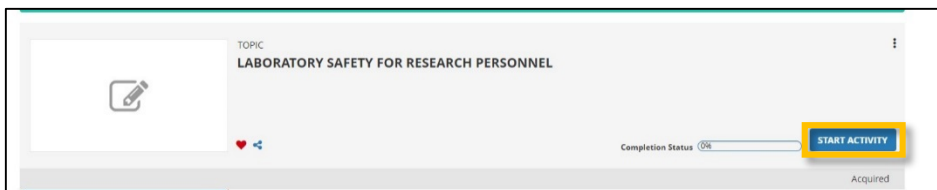


Step 4: Click 'Add' on the right course for your needs. If you need to complete a new certification you must take the full course. If you are renewing an existing certification you can take the refresher course.

Step 5: To complete your registration, click the 'Register' button to register for the course and return to the previous window.



Step 6: Click 'Start Activity' to launch the course.



Follow these same steps to take the 'Hazardous Waste Management' course. Not all training courses have a refresher course.