

SHOP INSPECTION CHECKLIST

Please check appropriate box: (C) compliant, (NC) not compliant, or (NA) not applicable

- | C | NC | NA | |
|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Are the guards on the grinders set to the proper distance from the wheels (1/8")? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Are the guards on all machines in place and used properly? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Are lock and stop devices operative? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Are saw blade guards in place correctly? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Do the air compressors have permits? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Is the available pressure at all air nozzles appropriate to the tasks being done (10/30PSI)? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Are electric power cords in good repair and used properly? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Is all electrical equipment grounded? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Is lockout/tagout equipment available and used properly? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Are all electrical panels unobstructed (at least 36" clear)? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Are chemicals stored in proper containers and/or cabinets? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Are chemicals properly labeled? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Are incompatible chemicals separated? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Is an eyewash/shower available if needed? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Are SDSs available for chemicals in work area? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Are high pressure gas cylinders capped and secured correctly? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Are flammables in excess of 10 gallons stored properly? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Are flammables cabinets used and maintained correctly? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Are fire extinguishers accessible and inspected monthly? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Are exit corridors and stairwells free of combustible materials? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Are exit doorways free from obstruction? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Are warning signs in place for all hazards? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Are safety hooks in good order? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Is load lifting equipment used properly? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Are lifting chains and slings inspected regularly? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Are ladders in good shape and maintained properly? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Is fall protection equipment inspected regularly and employed appropriately? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Are railings present on work platforms more than 30" above the floor? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Is there a handrail on stairs with 4 or more steps? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Are work stands in good order and large tools secured to floor? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Are dollies in good repair? |

C NC NA

- Are PPE signs posted appropriately?
- Is eye protection worn as required?
- Are face shields worn when required?
- Are long sleeves buttoned and jewelry secured?
- Is appropriate footwear worn?
- Is other protective clothing used when needed?
- Are respirators used appropriately?
- Are welders equipped with proper lenses?
- Are welding hoods used as required?
- Are tools stored properly?
- Are there tools with mushroomed heads or other signs of wear?
- Are tools used properly?
- Are heavy items stored close to the ground?
- Are bookshelves and other upright units seismically braced or secured?
- Are shelf lips or restraints present to prevent spillage of contents?
- Are file cabinets filled from bottom to top when partially full?
- Other _____